

# Parent/Carer Code of Conduct

## **A route to a positive future :**

Committed to providing a quality education to pupils with complex needs, including autism and sensory impairment in West Berkshire and Greater Reading



Reviewed : Sept 2024  
Due for Review : Sept 2025  
Policy Holder : James Gearing  
Date Modified : April 2025

## Brookfields School Equalities Statement

All pupils at the school are offered a broad, balanced, stimulating and relevant curriculum regardless of their background, culture or ability. Each pupil is valued for who they are and what they bring to the school. We appreciate and celebrate the richness of diversity within the school community as well as the wider community.

Through the work we do across the school on developing Values, we actively promote the importance of tolerance, co-operation, courage, determination, friendship and respect. Through this approach, pupils develop independence, confidence and integrity which prepares them for their future lives.

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## 1. Purpose and scope

At Brookfields, we believe it's important to:

- Work in partnership with parents/carers to support their child or young person's learning
- Create a safe, respectful and inclusive environment for all pupils, staff and families
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the Staff code of conduct) and pupils (through our Therapeutic Thinking Behaviour Policy).

This code of conduct aims to help the school work together with parents/carers by setting guidelines on appropriate behaviour.

We will use the term 'parents' for the remainder of this document to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child or young person (such as grandparents or child-minders)

## 2. Our expectations of parents

We expect parents and other visitors to:

- Respect the ethos, vision and values of our school
- Work together with staff in the best interests of our pupils
- Treat all members of the school community with respect – setting a good example with all communication and behaviour
- Seek a peaceful solution to all issues
- Intervene only with their own child or young person's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- Approach the appropriate member of school staff to help resolve any issues of concern

## 3. Behaviour that will not be accepted

- Disrupting, or threatening to disrupt, school operations (including but not limited to; events on the school grounds, morning drop-offs and afternoon pick-ups and sports team matches)
- Swearing, or using offensive language either in person or over the phone
- Shouting at members of staff, pupils or other parents
- Threatening another member of the school community
- Sending abusive messages to another member of the school community, including via text, email or social media
- Posting insulting, offensive or derogatory comments about the school, its staff or any member of its community, on public social media platforms
- Use of physical punishment against your own child or young person while on school premises
- Any aggressive behaviour (including in writing) towards another child, young person or adult

- Disciplining another person's child or young person – please bring any behaviour incidents or concerns to a member of staff's attention
- Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- Possessing or taking drugs (including legal highs)
- Bringing dogs onto the school premises (other than guide dogs or therapy dogs with a pre-agreed risk assessment)

#### 4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- Send a warning letter to the parent
- Invite the parent into school to meet with a senior member of staff or the headteacher
- Contact the appropriate authorities (in cases of criminal behaviour or Safeguarding Concerns)
- Seek advice from the Ascendancy Partnership Trust's legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- Ban the parent from the school site

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the headteacher.

The headteacher will always consult the chair of governors before banning a parent from the school site



Signed:

Date: 24..4.25 Policy Holder



Signed:

Date: 24.04.25 Headteacher/Governor